

D. Addition to Form 73, Request for Internal Training - A substantial number of training assistants spend several hours before each course in locating room numbers for sending out pre-course work. The telephone book is always out of date and DDO numbers are not listed. The individual student's room number and phone number are not contained on the Form 73. It is therefore recommended that the form be revised to include a section for this information. In the meantime a Special Bulletin might be sent out asking that this information be included until the form can be revised.

UNCLASSIFIED		CONFIDENTIAL		SECRET	
OFFICIAL ROUTING SLIP					
TO	NAME AND ADDRESS		DATE	INITIALS	
1	Chief, ISS		7/16/73	[Signature]	
2	1036, C of C				
3					
4	EA/TR				
5					
6					
ACTION		DIRECT REPLY		PREPARE REPLY	
APPROVAL		DISPATCH		RECOMMENDATION	
COMMENT		FILE		RETURN	
CONCURRENCE		INFORMATION		SIGNATURE	
<p>Remarks: Elmer:</p> <p>Attached is an excerpt from the Task Force that [redacted] chaired. Perhaps she or some other member of the Task Force has already mentioned this item to you. I'd appreciate your reaction so we can take some position yea or nay on the recommendation.</p> <p>[redacted]</p> <p>Good idea! Interestingly enough, some time ago we began discussing a way to combine the Form 73 with the Train Report & one item included in our draft is to call for [redacted]</p>					
FOLD HERE TO RETURN TO SENDER					
FROM: NAME, ADDRESS AND PHONE NO.				DATE	
EA/TR 1016 C of C				x3107 12 Jul 73	

STATINTL

STATINTL

student's office address not telephone
EW 7/12/73

P.S. After checking, I find student's telephone number is on form 73, but not office address. I recommend complete revision, after appropriate study, excluding unnecessary items on present form & adding needed items such as student's office address.
EW